



2017 Youth & Young Adult Internship Application

How to apply for a 2017 internship placement

Read through the below Internship Description and Expectations

Submit your CV along with a 1 page statement of faith including an outline of why you desire to intern in 2017 to the church administrator during office hours or to Nick Harris via email (youth@carey.asn.au)

Internship

In view of our commitment to Carey's 2020 vision – Hope, Learning, Family and Compassion, Carey Baptist Church offers internship placements for dedicated followers of Jesus seeking to gain a fuller understanding of him through service to others and work within his Church. Interns require a commitment to the vision and direction of Carey Baptist Church and have a passion for using their gifts to serve the body of Christ.

Our Call - Hope, Learning, Family, Compassion

As a church we believe we are called to help transform the world for God's glory. We are committed to the seamless integration of faith and life.

Expectations

You can expect from us:

- To be treated with dignity and respect.
- To be offered work opportunities where possible appropriate to your skills, expertise and aspirations.
- To provide clear duty statements and orientation to your work and the church.
- Training and support to achieve agreed upon goals.
- Procedures to ensure your safety and well-being.
- Reimbursement or other compensation to cover out-of-pocket expenses where agreed upon.
- A safe and encouraging work environment.
- Your time will be valued.
- Adequate training, support and supervision to enable you to do your job effectively.
- Feedback.
- Recognition for your contribution.
- To be protected by adequate insurance.
- Adherence to the core values from all Carey staff

We expect from you:

- Commitment to Christ
- Mature habits in your faith such as prayer and study of the bible
- Enthusiasm and a "can do" attitude
- That you are dependable – notify the Church office if unable to attend.
- To be willing to undertake relevant orientation, training, support and supervision.
- Maintain confidentiality and be non-judgmental.
- Work in accordance with health and safety regulations.
- Work in accordance with the church's policies, procedures, instructions and rules.
- Respect the rights, privacy and dignity of staff and congregation members.
- Application to the core values at all times

As an intern you need to:

- Be committed to Christ
- Develop habits of maturity
- Endeavour to serve the community at Carey and work towards the 2020 vision
- Report to your supervisor as per guidelines

Job Summary

Carey Baptist Church is committed to youth and young adult ministry. A youth intern at Carey Baptist Church will be involved in the development of the youth & young adults in the church, school and local community. Interns will function within a team environment that will include church staff, chaplains and members of the college staff.

During an internship with Carey Baptist Church, interns will participate and provide many practical services for the church, school and local community. They will also receive on the job training and the chance to increase and develop their skills and gifts.

Major Internship Team Areas of Responsibility and Requirements

- Provide spiritual leadership within the Carey youth and young adult community
- Coordination of Ignite and/or Fusion set up and pack up
- Planning and facilitation of Ignite events
- Attendance of major church and community functions
- Speaking at Ignite and/or Fusion (To be assessed on gifting and desire to serve in this way)
- Running of a POD (if gifted in this area)
- Work as directed by Youth & Young Adult Pastor
- Involvement in music, children's ministry, and other ministry areas as gifting and opportunity arises

Other Internship Team Responsibilities and Requirements

- Updating of proresenter for Ignite / Fusion events.
- Update of Ignite roll, including printing off prior to events and upkeep of emergency contact list
- Administration of Ignite Funds.
- Purchasing of equipment, food and prizes for Ignite / Fusion
- Maintenance of youth equipment and storage areas
- Collation of media material (photo's/ film etc). Ensuring content is readily accessible in appropriate places (Instagram / Facebook / YouTube etc.)
- Screening of online content and comments (Instagram / Facebook / YouTube etc.)
- Handing out promotional material
- Developing appropriate relationships with students during lunch and recess breaks
- Updating Ignite playlists
- In conjunction with Worship leaders, updating of song lists, charts and rosters
- Attend major church staff events, training days and functions (approx. 5 a year)

Work schedule

Approximately 10 hours per week

Time at Ignite (5:30-10pm), and Fusion not counted as working hours

Accountability

To Youth and Young Adults Pastors – weekly discussion of tasks, direction and reflection on how ministry is going.

Working in other church ministries

Whilst the primary focus of the Youth and Young adult internship is the co ordination of Ignite and Fusion, team members are not limited to completing their internship within one ministry area. In discussion with the Youth and Young Adults Pastor and other leaders impacted, interns may split their time between multiple ministries, for example, children's, chaplaincy, worship or administration.

Appointment, Assessment and Review

The appointment will initially be made for 1 year commencing 1 Jan 2017 with a 3-month probation period.

After 3 months a review of each intern will be held with the Youth and Young Adults Pastors. If mutually desirable interns will continue for the remainder of the year. Interns are invited to reapply each year thereafter.

Payment of Honorarium

Though this is not a salaried position, a fortnightly honorarium of \$200 will be paid along with a (up to) \$50 monthly phone allowance, which can be claimed by presenting your phone bill. Reimbursement for authorized expenses will be made on presentation of appropriate receipts.

Carey Baptist Church has the right to

Assess the intern's capacities, place them appropriately and expect assignments to be adequately completed. Plan and facilitate training for interns.